

District 2 Business Meeting Agenda

Thursday December 12, 2019, 7:00pm

Our Lady of Victory, 55 North Lake Avenue, Troy, NY 12180

<http://district2.aahmbny.org>

Meeting opens with a moment of silence for each to use as they wish.

Declaration of Unity:

*This we owe to AA's future;
to place our common welfare first;
to keep our fellowship united.
For on AA unity depends our lives,
and the lives of those to come.*

Responsibility Pledge:

*I am responsible.
When anyone, anywhere,
reaches out for help,
I want the hand of AA always to be there.
And for that, I am responsible.*

7th Tradition Collection: ("Pass the hat")

Step 12: Having had a spiritual awakening as the result of these steps, we tried to carry this message to alcoholics, and to practice these principles in all our affairs.

Tradition 12: Anonymity is the spiritual foundation of all our Traditions, ever reminding us to place principles before personalities..

Tradition 12 Checklist:

1. Why is it a good idea for me to place the common welfare of all AA members before individual welfare? What would happen to me if AA as a whole disappeared?
2. In my opinions of and remarks about other AAs, am I implying membership requirements other than a desire to stay sober?
3. Should I keep my AA membership a secret, or reveal it in private conversation when that may help another alcoholic (and therefore me)?

** More examples can be found on the GSO traditions Checklist

Concept 12 of World Service: The Conference shall observe the spirit of A.A. tradition, taking care that it never becomes the seat of perilous wealth or power; that sufficient operating funds and reserve be its prudent financial principle; that it place none of its members in a position of unqualified authority over others; that it reach all important decisions by discussion, vote, and whenever possible, substantial unanimity; that its actions never be personally punitive nor an incitement to public controversy; that it never perform acts of government; that, like the Society it serves, it will always remain democratic in thought and action.

NOTE: The secretary is allowed to record audio of this meeting for the purpose of writing meeting minutes. Recordings will be deleted once the written minutes from a meeting are approved. Any potential conflicts arising from this may be presented to the group now.

Introductions: (Group members introduce themselves)

NOTE: We will be holding elections at tonight's meeting for District 2 chair positions. Chair Reports, New Business and Old Business are being postponed in lieu of elections. Any time remaining tonight after elections can be used to conduct regular District 2 business. Items not addressed tonight will be added to the agenda for the next District 2 business meeting to be held Thursday, January 9, 2020

Elections:

Service positions in **red** and **orange** below are available.

Red = Open **Yellow = Unknown status** **Orange = Up for election/ Volunteer Needed** **Green = OK**

Accessibility	OPEN		LCM (Alt)	OPEN	
Archives	OPEN		MICA (Samaritan Hospital Wednesday)	Connie ?	2019
BTG (Bridging the Gap)	OPEN		Newsletter Editor	Dawn P	2019
CDCO Rep	Leslie M	2019	PI (Public Information)	Amanda P	2019
Cluster Rep (Districts 1, 2, 18)	Gene S	2019	PI (ALT)	Isabelle A	2019
Coffee Maker	Sheila V	2017	Records	Liz P	2019
Corrections (Men) (Rens. County Jail)	Paul D	2018	Secretary	Bill A	2019
CPC (Cooperation w/Prof. Community)	Amanda P	2019	Treasurer	Helen F	2019
CPC (ALT)	Isabelle A	2019	Treasurer (ALT)	Colleen W	2019
DCM	Keith V	2019	Treatment (St. Mary's Friday)	Zack E	2019
DCM (ALT) / Functions	Gary B	2017	Treatment (ALT) (St. Mary's, Tuesday)	OPEN	
Grapevine	Victor A	2017	YPAA (Young People in AA)	OPEN	
LCM (Local Committee Member)	Valerie S	2018	Webmaster	Bill A	2018

Old/New Business/Committee Reports (time permitting):

- November Treasury Report & vote
- November Meeting Minutes & vote
- Meeting Schedule order (deadline is Dec. 15)
- Super Bowl party (Gary B)
- District 2 Hosting Area 48 Eastern Cluster Joy of Service Day June 13/14 (Keith V)

GSR Reports (time permitting):

Are there any GSR's that have reports to share with District 2 or other groups in the District?

Upcoming Meetings & Events:

- **Thurs, Jan 9, 2020, 7:00PM:** Next D2 Business meeting - Our Lady of Victory, Troy
- **Tues, Jan 14, 2020, 6:30PM:** Next CDCO meeting - 11 Computer Drive West, Albany
- Visit <https://aahmbny.org/alcahons/> for Alk-athon locations/dates/times & holiday-time meeting cancellations/changes
- Visit <https://aahmbny.org/a-a-area-48-hmb-hudson-mohawk-berkshire/> for all HMB Area events

District 2 position descriptions

Accessibility (previously Special Needs):

There is no Accessibility position description in the District 2 Service Manual; the following guidance was taken from the Area 48 Service Manual for the position:

Term of Service Position: 2 Years

Qualifications:

- A solid period of sobriety (generally three to five years)
- Service experience at the group and district level
- Is familiar with the A.A. Service Manual, HMB Area Service Manual, the Twelve Traditions and the Twelve Concepts
- Time and energy to do the service position

Duties:

- Works closely with Area 48 Accessibilities Chair/Committee
- Assists District organizing services to address the needs to Alcoholics with Special Needs
- Coordinate with District 2 groups to assist A.A. members who have a variety of challenges in accessing the A.A. message in A.A. meetings, Twelve Step work and other A.A. services. The pamphlet Serving Alcoholics with Special Needs provides an overview of opportunities to serve on this position
- Attends Area accessibility meetings, assemblies, conventions, and forums

Archives:

There is no Accessibility position description in the District 2 Service Manual; the following guidance was taken from the Area 48 Service Manual for the position:

Term of Service Position: 2 Years. Given the technical nature of this service position, a person can serve more than one two year term. However, all qualified service workers are encouraged to make themselves available to serve when the term is available for rotation.

Qualifications:

- A solid period of sobriety (generally three to five years)
- Service experience at the group and district level
- It is helpful and desirable for the archivist to have some familiarity with archival procedures or the willingness to learn the basics of such procedures. Depending on the location of the archives, the local college, major library or historical society might offer basic courses in handling historical records

- Is familiar with the A.A. Service Manual, HMB Area Service Manual, the Twelve Traditions and the Twelve Concepts
- Time and energy to do the service position

Responsibilities:

- Works closely with Area 48 Archives Chair/Committee
- Determines what to include in the District 2 Archive collection
- Works towards making Archive material available to the greatest extent possible to members of our Fellowship and those in the public realm with a valid interest in A.A.
- Collects, organizes and preserves material of historical interest. Typically, selecting a representative sample of the collection and arranging those into a traveling display
- Is responsible for both the physical and the intellectual integrity of the archive collection. It is important to ensure the privacy and protect the anonymity of members whose names are included in the collected documents
- Reports to the District and/or, if it exists, the area archives committee, about new material received and archival projects
- Assists groups in District 2 with group archives
- Attends Area Archives meetings, assemblies, conventions, and forums

Bridging the Gap:

Term of Service: 2 Years

Responsibilities:

- Works closely with Area 48 Bridging the Gap (BTG) Chair/Committee
- Coordinate BTG information with Corrections facilities and Treatment Centers
- Make BTG material available to the A.A. members
- Establish BTG committee, if needed
- Attend Area BTG meetings, assemblies, conventions, and forums

Qualifications:

- A solid period of sobriety (generally three to five years)
- Service experience at the group level
- Familiarity with the A.A. Service Manual, HMB Area Service Manual, the Twelve Traditions and the Twelve Concepts
- Time and energy to do the service position

Coffee Maker:

There is no Coffee Maker position description in the District 2 Service Manual, the Area 48 Service Manual or the A.A. Service Manual.

Alt. DCM:

Term of Service Position: 2 Years

Qualifications/Responsibilities:

Same qualifications as the DCM, which are as follows:

- Attend and chair all monthly district meetings
- Provide an agenda for the monthly district meeting a week prior to the meeting.
- Attend and represent the district at area events, including spring, fall and election assemblies, Fellowship Day, Inventory Day (January), Day of Sharing (Delegate's Day March or April).
- Work with the Alt. DCM and Eastern Cluster DCMs (District 1, District 18) to coordinate area events.
- See there is an agenda, monthly meetings, and treasury report for each monthly meeting.
- Review bank account with Treasurer.

- Appoint ad hoc committees as needed.
- Make an attempt to visit each meeting in the district, in addition to the Alt DCM visits.
- Read the A.A. Service Manual with attention to chapter 3, *The District and the D.C.M.* and the Area 48 Service Manual.
- Pass on DCM workbook to incoming DCM.

Duties:

- Serve as Functions Chair. Assist and coordinate district hosted events and area cluster events.
- Back up the DCM as needed.

Grapevine Rep.

Term of Service Position: 2 Years

Qualifications:

- Suggested two years of continuous sobriety
- Enough time and energy to devote to the specific committee

Duties:

- Make sure members are aware of all Grapevine publications and the enhancements to sobriety they offer
- Act as the District 2 representative and group contact with the Grapevine office
- Safeguard personal and financial information
- Maintain organized Grapevine records and financial information
- Run Grapevine displays at District 2 events and help at area events. Maintain a minimum Grapevine inventory for District 2
- Consult with the Grapevine office if needed
- Assist A.A. members with new and renewal subscriptions
- Suggested to serve on ad hoc committees
- Hold ad-hoc meeting(s) to discuss Grapevine business, if needed
- Become familiar with District 2, Area 48 and A.A. Service Manuals

Treatment

There is no Accessibility position description in the District 2 Service Manual; the following guidance was taken from the Area 48 Service Manual for the position:

Term of Service Position: 2 Years

Responsibilities:

- Coordinate with Area Treatment Chair/Committee
- Assist Treatment groups with making Treatment material available to the A.A. members
- Attend Area Treatment meetings, assemblies, conventions, and forums

Qualifications:

- A solid period of sobriety (generally three to five years)
- Service experience at the group level
- Familiarity with the A.A. Service Manual, HMB Area Service Manual, the Twelve Traditions and the Twelve Concepts
- Time and energy to do the service position

Young People in AA (YPAA)

Because YPAA is a separate entity from AA by their own choice, there is no position description in the District 2 Service Manual, the Area 48 Service Manual or the A.A. Service Manual. However, the District 2 Service Manual is currently being revised and once editing is complete, the Service Manual

Committee plans to request that a YPAA position description be added to the Service Manual with the following qualifications and duties:

Term of Service Position: 2 Years

Qualifications:

- Suggested two years of continuous sobriety
- Enough time and energy to devote to the specific committee
- Be willing to understand and communicate with young people in AA

Duties:

- Act as the liaison between District 2 and YPAA
- Correspond with young people's groups and attend young people's meetings in District 2
- Attend local or regional YPAA events
- Attend District 2 monthly meetings.
- Report to District 2 any information, upcoming events, feedback from YPAA
- support needs